

**ARIZONA DEPARTMENT OF EDUCATION**

**Tom Horne**  
Superintendent of  
Public Instruction



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STATE OF ARIZONA

**SCHOOL FINANCE MEMORANDUM 04-018**

**TO: Superintendents, Business Managers, Administrators, Head teachers**

**FROM: Vicki G. Salazar, Associate Superintendent, Financial Services**

**DATE: December 4, 2003**

**SUBJECT: Instructional Improvement Fund Allocation**

The calculations for the 1<sup>st</sup> payment of the fiscal year 2004 Instructional Improvement Fund (Indian Gaming revenues) are complete. This payment includes 1<sup>st</sup> and 2<sup>nd</sup> quarter revenues. Two additional quarterly payments are anticipated this fiscal year. The amounts cannot be determined at this time.

Actual receipt of payment by districts and charters is scheduled for Friday, December 5, 2003. Any changes due to student count corrections or updates will be made retroactively (to payment 1) as those corrections or updates become available for payment calculation.

The report detailing the counts used to determine allocation of the Instructional Improvement Fund is available at <http://www.ade.az.gov/districts>. All monies received for the Instructional Improvement Fund have been distributed based on each district or charter's *unweighted* attending student count.

Funds received for the 1<sup>st</sup> quarter were invested. Any revenues on the investment will be distributed when available. All monies received will be distributed.

These funds may be expended according to A.R.S. §15-979 (D) & (E)

**A.R.S. §15-979**

D. Each school district and charter school may utilize up to fifty percent of the amount of monies determined pursuant to subsection C for teacher compensation increases and class size reduction as provided in section 15-977.

E. Monies that are not utilized as provided in subsection D shall be utilized for the following maintenance and operation purposes:

1. Dropout prevention programs.
2. Instructional improvement programs including programs to develop minimum reading skills for students by the end of third grade.

If you have questions concerning your calculated payment, e-mail the School Finance inbox at [SchoolFinance@ade.az.gov](mailto:SchoolFinance@ade.az.gov) or call 602-542-5695.